TO THE MEMBER ASSOCIATIONS OF FIFA AND THE CONFEDERATIONS

Circular no. 1370 – Reminder

Zurich, 10 July 2013
SG/clo-csu

FIFA development programmes – new General Regulations for FIFA Development Programmes and amended FAP Regulations

Dear Sir or Madam,

In May 2013, the 209 member associations of FIFA were sent circular no. 1357, together with the PDF version of the new General Regulations for FIFA Development Programmes and the amended FAP Regulations, by e-mail and post.

We are now sending you the official booklets for these two sets of regulations (enclosed).

All relevant information regarding these new regulations, which define the principles common to all development programmes as well as the conditions to be fulfilled by member associations and confederations in order to access FIFA development programmes, was communicated in circular 1357.

As this circular is very important, we have attached it once again for your reference.

FIFA’s Member Associations and Development Division or any FIFA development manager will be pleased to answer any questions you may have.

We thank you in advance for your cooperation.

Yours faithfully,

FIFA

Jerome Valcke
Secretary General

Encl.:
- General Regulations for FIFA Development Programmes
- FAP Regulations
- Circular 1357

cc: - FIFA Executive Committee
    - FIFA Audit and Compliance Committee
TO THE MEMBER ASSOCIATIONS OF FIFA AND CONFEDERATIONS

Circular no. 1357

Zurich, 17 May 2013
DSG/clo-csu

FIFA development programmes – new general development regulations and amended FAP regulations

Dear Sir or Madam,

As part of FIFA’s reform process and following detailed consultation and revisions involving the Associations Committee, the Audit and Compliance Committee, the Legal Committee and the Development Committee, the FIFA Executive Committee approved the General Regulations for FIFA Development Programmes on 21 March 2013. In addition, during this session, the FIFA Executive Committee approved a revised version of the FAP Regulations.

General Regulations for FIFA Development Programmes

These new general regulations define the common principles to all development programmes as well as the conditions to be fulfilled by member associations in order to access FIFA development programmes.

Member associations and confederations will have to comply with important conditions/prerequisites in order to be eligible for FIFA development programmes and funds which they are entitled to (FAP, Goal, PERFORMANCE, courses, etc.). These prerequisites are:

- Arrange an audit of its global annual accounts (not only FIFA funds)
- Auditing company to be appointed by the member association’s general assembly
- Auditing company to audit the annual financial statements presented by the member association’s executive body
- Submit an annual audit report to the member association’s general assembly
- Employ a general secretary and a technical director
- Combine all FIFA development programme transactions (not only FAP funds) in a unique “FIFA programme account” in the name of the member association or confederation. This bank account cannot have a negative balance (overdraft) under any circumstances.

In terms of reporting, the latest annual accounts and the corresponding audit report from the statutory auditor as presented to the last general assembly of the member association or confederation must be submitted to FIFA once a year together with the specific FIFA development programme audit report (by 31 March of each year).
As such, it will be necessary for the member association or confederation to send the minutes of the latest general assembly along with the annual accounts and audit report to FIFA as one package. This will provide confirmation that the annual accounts and audit report were approved by the general assembly.

The name of the auditor will also be published on FIFA.com with a detailed report of all development support provided by FIFA for each member association and confederation.

Finally, please note that member associations and confederations must be able to provide proof of offers received from a minimum of three different contractors for any expenses amounting to USD 50,000 or more within the framework of a FIFA development programme.

**Amended FAP Regulations**

With the General Regulations for FIFA Development Programmes governing the principles of development programmes, the FAP Regulations have been revised to avoid duplication and now include the following content:

- Objectives of the Financial Assistance Programme
- Amount of FAP funds (approved by the FIFA Congress)
- Eligible expenses
- Application and payment procedures
- Special provisions

**Implementation and compliance process**

The new General Regulations for FIFA Development Programmes and the amended FAP Regulations come into force on 1 July, 2013, and full compliance with all of their provisions is compulsory for member associations and confederations as of 1 January 2015.

The FIFA Member Associations and Development Division will hold regional seminars in the coming months to explain the main changes of these new general development regulations and their impact on member associations and confederations.

In addition, tailored support for member associations for whom full compliance proves difficult will be provided via the PERFORMANCE Programme.

FIFA’s Member Associations and Development Division or any FIFA development manager will be pleased to answer any questions you may have.
We thank you in advance for your cooperation.

Yours faithfully,

FÉDÉRATION INTERNATIONALE
DE FOOTBALL ASSOCIATION

Markus Kattner
Deputy Secretary General

Encl.:
- General Regulations for FIFA Development Programmes
- FAP Regulations

cc:
- FIFA Executive Committee
- Confederations